

Special Delete Manager for iCAS

EASY IMPLEMENTATION OF DELETION OBLIGATIONS

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PROFESSIONALIZE YOUR DELETION CONCEPT

When it comes to data protection, companies are expected to professionally handle personal data and the „right to erasure“. With the Special Delete Manager for iCAS you have the possibility to delete archive data before the expiration of the retention period in a GDPR-compliant way. The Special Delete Manager supports you in integrating a structured and legally compliant deletion of data into your data protection concept.



SIMPLE



MONITORED



TIME-SAVING

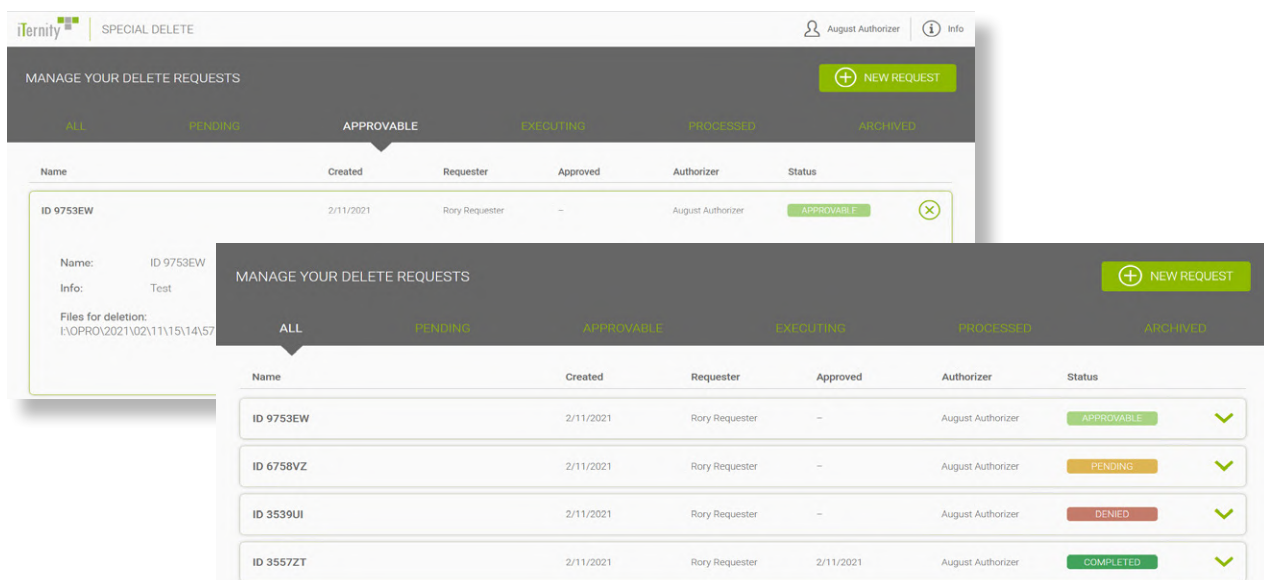


SECURE

The implementation of the GDPR is complex and not yet fully completed for many companies. This is not surprising, because the transfer of the requirements to IT systems is also complex and sometimes conflicts with other regulations. For example, organizations are now faced with a dichotomy between the retention period and the right to erasure:

- On the one hand, companies must comply with a wide variety of retention periods (e.g. for personnel data, financial and billing data, e-mails, etc.). During this time, the data must be protected against modification or deletion.
- On the other hand, Article 17 of the GDPR represents a deviation from this rule: Every EU citizen has the right to have their personal data deleted from databases, backups, and archives within one month of request.

Due to the „right to erasure“ (aka „right to be forgotten“), every company must be able to delete stored data in a legally compliant, reliable, and timely manner before the end of the retention period.



The screenshot displays the 'SPECIAL DELETE' interface. At the top, it says 'MANAGE YOUR DELETE REQUESTS' with a '+ NEW REQUEST' button. Below this are tabs for 'ALL', 'PENDING', 'APPROVABLE', 'EXECUTING', 'PROCESSED', and 'ARCHIVED'. The 'APPROVABLE' tab is selected, showing a table of requests:

Name	Created	Requester	Approved	Authorizer	Status
ID 9753EW	2/11/2021	Rory Requester	-	August Authorizer	APPROVABLE

A modal window is open over the first row, showing details for 'ID 9753EW':

- Name: ID 9753EW
- Info: Test
- Files for deletion: \\\0PRO\2021\02\11\15\14\57

Below the modal, a larger view of the 'APPROVABLE' tab shows a table with four rows:

Name	Created	Requester	Approved	Authorizer	Status
ID 9753EW	2/11/2021	Rory Requester	-	August Authorizer	APPROVABLE ✓
ID 6758VZ	2/11/2021	Rory Requester	-	August Authorizer	PENDING ✓
ID 3539UI	2/11/2021	Rory Requester	-	August Authorizer	DENIED ✓
ID 3557ZT	2/11/2021	Rory Requester	2/11/2021	August Authorizer	COMPLETED ✓

Fulfill the „right to erasure“ without oversized processes and effort:

- Easy and secure deletion of data within the retention period.
- Independent management and organization thanks to the simple user interface of the Special Delete Manager.
- Every delete process is documented in the audit log. All processes and information can be traced in detail in the Special Delete Manager. This provides maximum control at every stage of the deletion process.

Dual control principle for a legally compliant deletion process

Clearly separated roles in the Special Delete Manager enable the dual control principle: A data deletion from the requester can only be implemented with the confirmation of an authorizer.

After authorization, the corresponding data is automatically deleted from the iCAS archive system in a secure and legally compliant way - without effort.

The Special Delete Manager can also be used to delete additional data, such as that caused by migration errors, before the retention period expires.